

**Board of Towing and Recovery Operators  
Compliance and Consumer Affairs Committee Meeting  
July 8, 2010, 1:00 pm  
Meeting Minutes  
Department of State Police  
Police Academy Room, 219  
7700 Midlothian Tnpk. Richmond, Virginia**

**Members Present:**

Charles Brown - Chairman  
Mark Sawyers  
Roy Boswell  
Brock Cole  
Kenneth Mitchell

**Members Absent:**

Andres Alvarez

**Staff Present:**

Marc Copeland  
Barbara Drudge  
Kara Corso

**Meeting Called to Order:**

The meeting was called to order at 12:57 pm.

**Public Comment:**

John J. Beall, Jr. was introduced as a new member of the Board.

There was no public comment.

**Compliance Evaluations:**

The Committee reviewed the background information provided by BTRO staff and discussed it at length. The applicant under review renewed both their driver authorization document and operator's license without reporting their most recent criminal convictions which were received after obtaining their initial license from the Board.

Chairman Brown requested a motion on a recommendation to take action on the subject in question. Mr. Cole made a motion to recommend to the full Board to fine the applicant in question \$500.00 per violation and to revoke the driver authorization document and Mr. Mitchell seconded that motion. The motion passed unanimously.

**Discussion of Late Fees:**

Mr. Copeland stated that late filing penalty fees will be imposed on renewal applicants whose applications are received after the date of their credential's expiration. He stated that he does not want to calculate the late fees on the extension fees which were one-time mandatory charges.

**Additional Public Comment:**

Woody Herring, of Willow Spring Towing & Recovery, Inc., commented on the late fees and why someone would have to pay them if they had stopped towing for a period of time and have not been using their driver authorization document.

Mr. Copeland stated that if the individual's license expires, they can either renew and pay a late fee or apply as an initial applicant.

**Adjournment:**

Chairman Brown requested a motion for adjournment. Mr. Sawyers moved to adjourn and all were in favor unanimously. The meeting was adjourned at 2:36 pm.